



CREATING OPPORTUNITIES THROUGH CLEAN ENERGY

Loeriesfontein Wind Farm is looking to employ a **Project Officer** to work in Loeriesfontein as a liaison between the community and the company.

Your key responsibilities will include:

- In-depth understanding of the Socio-Economic needs of the region.
- Act as Community Liaison Officer for the Project Company during the construction and operations phase.
- Building strong relationships with all relevant local partners/stakeholders/authorities/communities/ businesses/ local government and local media.
- Liaise with Mainstream Management Team, Site Managers and Contractor representatives
- Liaise closely with the Contractor Community Liaison Officer.
- Administrate the Project Company grievance mechanism on the ground
- Identify key community risks and opportunities to be managed at the local level
- Provide project and issue related feedback to relevant internal and external stakeholders.
- Responsible for organising community meetings, focussed group sessions and key informant interviews with various stakeholders
- Take minutes at meetings and maintain economic development projects files and reports
- Assist Economic Development Manager as needed
- Assist in compilation, writing and distribution of reports and newsletters
- Assist with Economic Development compliance and implementation
- Receive and document community project proposals
- Implement approved projects in conjunction with the ED Manager

The preferred candidate will have experience in the South African development sector in some or all of the following areas: Education and skills development; Socio-economic development (SED); Enterprise Development (ED); Maths and science development;

The successful candidate will likely have:

- Worked as a community development / engagement / liaison role for the private sector or local government;
- Knowledge of the renewable energy project development sector and the process to develop utility scale wind and solar projects would be an advantage;
- Knowledge of the SA Government's renewable power procurement process would be an advantage;

Education:

- Matriculated
- Preferably completed a diploma/degree in the cognate field
- Candidates should have good written and oral communications skills.
- Ability to use Microsoft software e.g. Word, Excel, Power Point, Outlook is considered essential
- Fluency in English is essential; fluency in other languages such as Afrikaans is an advantage.

To apply, send your CV to Lindsay Burgess on careers@mainstreamrp.com before **23 November 2018**

Visit www.mainstreamrp.com for more information